



**Sri Lanka Chamber of Small & Medium Industries**

126-10B, GROUND FLOOR, Y.M.B.A, FORT COLOMBO-01, SRI LANKA

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Dear Industrialist / Entrepreneur,

**12<sup>th</sup> Industrial Excellence Award – 2018**

The Sri Lanka Chamber of Small and Medium Industries celebrates its 55<sup>th</sup> Anniversary and it is our honour and pleasure to inform you that we are conducting the Industrial Excellence Award for the 12<sup>th</sup> consecutive time, this year, giving us the opportunity to appreciate your valuable contribution to the nation and the support to the Chamber.

We hope to recognize your achievements with the presentation of a trophy and cash awards at the Award Ceremony, scheduled to be held in February 2019.

We invite you to complete this application carefully and forward it to the Chamber Office, in six copies, on or before 31<sup>st</sup> December 2018.

Rohan de Silva

President

## **Application for recognition of achievement in your industry / enterprise**

### **A. ELIGIBILITY & AWARDS CATEGORY**

1. All registered businesses, domiciled in Sri Lanka, in the Micro, Small, and Medium categories will be eligible to apply for the Awards, based on the following criteria:

<b>CATEGORY</b>	<b>NO. OF FULL TIME EMPLOYEES</b>	<b>TOTAL CAPITAL EMPLOYED *</b> <b>(a) (LKR)</b>	<b>TURNOVER *</b> <b>(b) (LKR)</b>
Micro	Less than 25	12Mn	12Mn
Small	26 and over	15mn and over	25mn and over
Medium	100 and over	100mn and over	100mn and over

\* (a) Shareholders funds + Long term debt

\* (b) In the immediate preceding financial year as per audited financial statements

### **B. CLASSIFICATION OF AWARDS**

The following awards will be presented at the Industrial Excellence Awards Ceremony

1. National Awards for Overall Industrial Excellence - 2018
  - 1 The Industrial Excellence Platinum - National Award for Overall Excellence 2018
  - 2 The Industrial Excellence Gold - National Award for Overall Excellence 2018
  - 3 The Industrial Excellence Silver - National Award for Overall Excellence 2018
2. National Awards for Overall Industrial Excellence – by Industry Category - 2018
  - 1 The Industrial Excellence Bronze National Award for Overall Excellence 2018 - Micro Category
  - 2 The Industrial Excellence Bronze National Award for Overall Excellence 2018 - Small Category
  - 3 The Industrial Excellence Bronze National Award for Overall Excellence 2018 - Medium Category

3. National Awards for Industrial Excellence – Special Awards

- 1 Bronze Industrial Excellence Award - Best start-up enterprise 2018
- 2 Bronze Industrial Excellence Award -Young entrepreneur of the year 2018
- 3 Bronze Industrial Excellence Award - Best innovative product 2018
- 4 Bronze Industrial Excellence Award - Superior Quality2018
- 5 Bronze Industrial Excellence Award - Woman Entrepreneur of the Year 2018

4. Provincial Awards

- 1 Industrial Excellence - Bronze Provincial Awards for overall industrial excellence from each of the nine Provinces of Sri Lanka will be awarded.

**Selection of Awards**

Please indicate below for which awards you wish to apply

National Awards					
Industry Category Award Bronze	Micro		Small		Medium
Special – Bronze Awards	Best start-up			Young entrepreneur	
	Best innovative Product			Superior Quality	
	Woman Entrepreneur of the Year 2018.				

Provincial Bronze Awards	WP		NWP		CP	
	NCP		NP		EP	
	SG		UWA		SP	

## ENTERPRISE DETAILS

<b>1</b>	<b>Name of Enterprise</b>				
<b>2</b>	<b>Date of Incorporation</b>	<b>Reg No:</b>			
<b>3</b>	<b>Legal Status (Please mark "X" in the appropriate box)</b>				
	Sole Proprietorship <input type="checkbox"/>	Partnership <input type="checkbox"/>	Private Ltd Co <input type="checkbox"/>	Public Ltd Co. <input type="checkbox"/>	
<b>4</b>	<b>Contact Detail</b>	Mr	Mrs	Ms	
	Name of contact person				
	Postal Address				
	Telephone No.	Land :		Mobile:	
	Fax No				
	E-mail				
	Website				
<b>5</b>	<b>Name of CEO/Name of Partner/Board of Directors</b>				

6	<b>Factory Details</b> Address				
	Province				
	Telephone No.	Land :		Mobile:	
7	Brief description of the business				
8	<b>Detail of Bankers and Auditors :</b>				

9	<b>Nature of Business</b> (Please indicate the products that are manufactured for exports/indirect exports/local)	
	<b>Market Orientation</b>	<b>Final Product Description</b>
	Exports	
	Indirect Exports	
	Local	

10	<b>No of Employees</b> ( Please attach evidence e.g. Photocopy of EPF/ETF	
	returns)Permanent	
	Temporary/Casual/Contract	
	<b>Total</b>	

<b>11</b>	<b>Please indicate below very briefly the success story of your business from the date of your business (or attach annexure)</b>

<b>12</b>	<b>Sales Last three (03) years SL Rupees-</b>	<b>As per the Internal/Audited Accounts - Micro As per Audited Accounts- Small and Medium</b>		
	<b>Sales</b>	<b>2014/2015</b>	<b>2015/2016</b>	<b>2016/2017</b>
	<b>Exports</b>			
	Indirect Exports			
	Local sales			
	Total			
<b>13</b>	<b>New investment (for factory or production expansions, product development, new technology, market development during the last three (3) years.</b>			
	<b>New Investment</b>	<b>2014/2015</b>	<b>2015/2016</b>	<b>2016/2017</b>
	Capital			
	Human Recourses			
	Certification			
	Any Other(please specify) .....			
	Total			



**A. MEMBERSHIP OF THE SRI LANKA CHAMBER OF SMALL INDUSTRY (FOR SLCSMI MEMBERS ONLY)**

1	The date of registration (please include the number of years as a Member of the Chamber)	
2	Have you carried out any responsibility As President, Secretary, or any other post In the Chamber? If so please indicate the Name of the post and duration.	
3	Your contribution for the strengthening of the Chamber (e.g. Introducing members, Canvassing Chamber activity or any other Contribution).	
4	Your suggestion and proposals for the Further strengthening of the Chamber	
5	Name of other Chambers/Product Associations in which you are a member.	

**B. SPECIAL ACHIEVEMENTS**

(Introducing /creating any products to the National first time /Patents and intellectual property right obtained/International certification for compliance of standard.


**C. RECOGNITION**

<b>1. Recognition at National level, for your contribution (eg. Presidential Awards or any other national Awards)</b>

<b>2. Recognition by any other National or International Institutes for your Contribution.</b>

**D. EFFECTIVE MANAGEMENT**

Please indicate which of the following factors have contributed to the success of your enterprise		
1	Product / Process / Market innovations	
2	Research & Development	
3	Entry into new markets	
4	Environmental protection	
5	New production facility	
6	HR Development	
7	Occupational safety and health practices	
8	Efficient Energy Management	
9	Significant contribution to the national economy	
<b>10</b>	Awards won in the previous years	

**E. JUSTIFICATION FOR THE AWARD**

<b>Please justify the reasons why you should be considered for an award</b>

**F. AUTHENTICATION**

**I do hereby certify that all the information and data submitted by us on this application are true and accurate and also agree that the decision of the selection panel relating to the selection of winners is final.**

Signature of Applicant	
Name	
Designation of Signatory	
Company Seal / Stamp	
Date	

<b>Office Use Only</b>		Signature
Date received		
Remarks / Comments		

## G. CHECKLIST

		YES	NO
1.	Completed and authorised application form (Authorising officer – CEO / Partner or Proprietor)		
2.	Certified copy of the Business Registration		
3.	Copy of receipt of last ETF payment		
4.	Copy of receipt of last EPF payment		
5.	Copy of last audited accounts		
6.	Copies of Documents relating to National Awards		
7.	Copies of Certificates of Quality and other Standards		

***Please submit the checklist together with the duly completed questionnaire.***

***Closing date for the submission of applications is 31<sup>st</sup> December 2018***

Applications to be handed over to :

**SLCSMIOffice  
126-10B, YMBA Building,  
Colombo 01**

***Applications to be submitted in 6 copies (Original + 5 copies )***